



Office of the City Manager

CONSENT CALENDAR
June 28, 2022

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Liam Garland, Director, Public Works
Subject: Contract No. 108007-1 Amendment: Don’s Tire Service, Inc. for Tire Repair Services for City Fleet Vehicles

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 108007-1 with Don’s Tire Services, Inc. for repair and replacement services for automobile and truck tires for City of Berkeley fleet vehicles for an additional \$150,000, for a new total not to exceed \$423,534, and extend the authorized term through June 30, 2024.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment in the amount of \$150,000 is available in the FY 2022 Equipment Maintenance Fund.

| | |
|--------------------------------|-----------|
| Original contract amount | 150,000 |
| Previous Amendment..... | 123,534 |
| This amendment | 150,000 |
| New total not-to-exceed amount | \$423,534 |

CURRENT SITUATION AND ITS EFFECT

The Equipment Maintenance Division needs additional spending authority in contract No. 108007-1 to pay for ongoing tire repair and replacement services for automobile and truck tires. The spending limit authorized by City Council (Resolution No. 69,613 – N.S.) has been reached.

BACKGROUND

On May 14, 2015, Public Works released a Request for Proposals (RFP specification no. 15-10942-C) for tire repair service. Two proposals were received, Equipment Maintenance and General Services staff reviewed the proposals and determined Don’s Tire Service, Inc. was the most responsive and responsible proposer that met the specifications.

Don’s Tires provides a wide variety of tire services including heavy-duty tire balancing and installations, road tire service, and service of our undercover Police vehicles. In addition, they are able to supply tires in an emergency if the City’s other contracted

vendor, Bruce's Tires, is unable to. This redundancy is critical to support emergency vehicles and our Zero Waste Division.

Don's Tire has provided cost-effective and reliable automobile and truck tire repair and replacement services for City of Berkeley fleet vehicles since September 2015.

ENVIRONMENTAL SUSTAINABILITY

Don's Tire Service, Inc. eliminates tire and parts waste by following Environmental Protection Agency guidelines to properly dispose of and recycle used and scrap tires, waste oil, oil filters, and old wheel weights, in keeping with the City of Berkeley's Zero Waste goal.

RATIONALE FOR RECOMMENDATION

Don's Tires has provided quality services under the terms of their agreement and is needed to ensure the City's fleet vehicles are serviced in a timely fashion should the other contracted vendor be unable to provide immediate service. Additionally, they are a Berkeley-based business located in close proximity to the City's heavy-duty maintenance shop at the Transfer Station.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Greg Ellington, Equipment Superintendent, Public Works, (510) 981-6469
Joy Brown, Operations Manager, Public Works, (510) 981-6629
Andrew Brozyna, Deputy Director, Public Works (510) 981-6396

Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 108007-1 AMENDMENT: DON'S TIRE SERVICES, INC. FOR TIRE REPAIR SERVICES FOR CITY FLEET VEHICLES

WHEREAS, On September 15, 2015, the City Council adopted Resolution No. 67,196-N.S., authorizing repair services for automobile and truck tires for City of Berkeley fleet vehicles, and

WHEREAS, on November 17, 2020, the City Council adopted Resolution No. 69,613-N.S. to extend the contract and increase the spending authority to \$273,534; and

WHEREAS, the authorized spending authority and term of the contract has reached its limit; and

WHEREAS, the specialized services of Don's Tires are needed to support the City's fleet and emergency response, and is a Berkeley based business; and

WHEREAS; Funding for this contract amendment in the amount of \$150,000 is currently available in the FY 2022 Equipment Maintenance Fund 672.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract amendment with Don's Tire Services to increase the contract amount by \$150,000 for a new total not to exceed of \$423,534, and extend the term through June 30, 2024.

